



Harwell Bicycle Users Group (HarBUG)
Annual General Meeting 2015

1230 Wednesday 16th September 2015
Ridgeway House, Fermi Avenue, Harwell Campus

Meeting Notes

Attendees

P Donaldson, R Gildea, I Gilliam, L Glover, J Greenhalgh (Treasurer), M Griffith, M Hillman, A Iwi, S James, A Kent, N Paterson, A Pixton, E Polehampton, G Rehm, D Rolfe, S Swanton, G Wilkin (Secretary), K Wilkinson (Chair)

1. Report from Chair & Matters Arising – K Wilkinson

No Cycle-to-Work days this year because of major upgrade works to Winnaway and Route 544. The route 544 work (west of campus) has been delayed. There have been objections to the Winnaway scheme from one or two of the residents along the route. Funding for these works has come through Local Sustainable Transport Fund. There will be work on Route 5 as well.

There is a more substantial funding plan from the Local Enterprise Partnership (£5m) - which is conducting an options study on Science Vale cycle routes – including all the main routes to/from Campus.

HarBUG is a participant in the Oxfordshire Cycle Network, which liaises with the Local Enterprise Partnership, who are sponsoring cycle developments in the area.

There is a plan to install Brompton hire dock at Campus.

The 'Cyclists Dismount' signs on new campus link road are apparently as required by the Council.

HarBUG 'membership' is around 150, ie people on e-mail list.

2. Report from Treasurer & Matters Arising – J Greenhalgh

(Summary of HarBUG Accounts appended below.)

HarBUG finances are OK – but **only** because of STFC grant. There are still two members contributing individually. We are living beyond our means.

The STFC grant was for spend on training and promotional material. Items such as grit-bins not acceptable. Breakfasts, bicycle repairs, etc, not really acceptable against STFC grant either.

We have not managed to arrange training yet.

Discussed membership subscriptions: Standing orders rely on individuals. Salary sacrifice? Funding from campus organisations? Latter OK for breakfasts, but not OK where they may object to HarBUG's views, eg planning applications. Campus organisations do benefit from HarBUG. For example, they cite HarBUG in their 'Travel Plans'. HarBUG members would then be subsidising this activity. Pointed out that HarBUG has no interest in capital. £1 per month per member would cover our needs.

ACTION – Chair (KW) to write to members regarding subscriptions.

3. Election

Committee (re)elected as follows: Chair - K Wilkinson, Treasurer – J Greenhalgh, Secretary – G Wilkin, Committee Members – A Collings, S James, I Roberts.

4. Discussion - Cycling Issues

Concern about reporting near misses on (or near) Campus. No-one seems responsible. For RAL, please continue reporting to STFC. Campus management may have data on cycle incidents. Off-site near misses should be reported to police. HarBUG has done this when necessary. Usually needs two relevant reports for the police to take action.

ACTION – All – please tell HarBUG about any incidents, to enable picture to be built-up.

Suggest page on website for such reports.

ACTION – Secretary (GW) – add Accidents & Near Misses to next AGM agenda.

Suggestion that camera installed on Fermi Ave roundabout. Also commented that there have been incidents involving buses.

G Wilkin

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HarBUG AGM 2015 Minutes

Appendix 1 – Summary of HarBUG Accounts to 3 Aug 2015

THIS YEAR

Opening balance 12 Sep 2014 **£2,032.77**

Income

Monthly subs, 11 months at 4.00 £44.00

Yearly subs, 1 payment of 5.00 £5.00

total income **£49.00**

Expenditure

Web site £63.59

total expenditure **£63.59**

Closing balance 3 Aug 2015 **£2,018.18**

We still have the issue that we have paid out £556.80 and have no obvious way to fund it.

On the plus side, there is ~£2.5k of the STFC money left to spend.

LAST YEAR FOR REFERENCE

Opening balance **£61.10**

income

Monthly subs, 12 months at 4.00 £48.00

Yearly subs, 1 payment of 5.00 £5.00

Contribution from STFC £3,000.00

£3,053.00

expenditure

Bike repair man (Jun 2014) £288.00*

New signage (July 2014) £504.53

Elior breakfasts (July 2014) £268.80*

HLRA pavilion hire (June 2014) £20.00

£1,081.33

Closing balance (3 Sep 2014) **£2,032.77**

**Issue: STFC did not want to pay for breakfasts (or bike doctor?)*

There are two outstanding items not yet claimed

Second pavilion hire £20.00

Shutterstock images £34.80